BROOKFIELD BOARD OF EDUCATION AGENDA

Brookfield Board of Education **Regular Meeting of the Board** Tuesday, August 20, 2024

Location: George Economides Board Meeting Room

I. Call to order: "Work Session" - Time: 5:30 p.m.

Mr. Weber discussed a number of topics including some highlights of the start of the school year, the athletic facility upgrades, and some upcoming trainings and conference. He also went over in detail the district's federal grant budget and plan for the 24-25 year as well as the plan and budget for the SWS DPIA funds from the state.

The district's community liaison, Sabbrina Landers, discussed the partnership the district has with the Cleveland Browns for an attendance program called "Stay in the Game."

- II. The Brookfield Board of Education met in regular session on **Tuesday, August 20, 2024**, at 6:00 p.m. in the George Economides Board Meeting Room. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda (Item XI).
- III. Pledge of Allegiance

IV. Roll Call: Ms. Ronda Bonekovic, President Present
Mrs. Sarah Kurpe Present
Dr. Derek Mihalcin Present
Mr. Jerry Necastro, Vice President Present
Mrs. Melissa Sydlowski Present

V. Board of Education Reports

Dr. Mihalcin commented on the successful lighting of the new stadium lights and also praised all those involved in the car show on August 11.

Mrs. Kurpe noted how excited she was for upcoming football games at the new field and what a great opportunity it will be for the band to have such a nice location to play at.

Ms. Bonekovic spoke about the great turnout and success of open house on August 19.

VI. Old Business

None

VII. New Business

None

VIII. Enrollment Data:

	Current	Change from Previous Month
Elementary	383	1
Middle	316	- 8
High	307	17
23	<u> </u>	<u> </u>
Total	1007	11

IX. Superintendent's Report

Mr. Gibson spoke about the many events occurring throughout the year to bring the community into the school and include the residents of the district in the activities of the school, especially home athletic events at the new field.

X. Treasurer's Report

Mr. Weber commented that he covered all of his updates during the work session.

XI. Public Input (5 minutes per individual)

No individuals signed up for public comment

TREASURER'S RECOMMENDATIONS

#24-08-11

APPROVAL OF MINUTES

1. Necastro motioned and Kurpe seconded that the following Board minutes be approved as submitted:

July 17, 2024 – Regular Meeting of the Board

BE IT RESOLVED under the provision of ORC 3319.26 regarding the reading of the minutes, that the reading be waived and the minutes approved.

^{*&}quot;...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-12

APPROVAL OF FINANCIAL STATEMENTS

2. Sydlowski motioned and Mihalcin seconded that the July 2024 financial statements be approved as submitted.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-13

APPROPRIATIONS/ESTIMATED RESOURCES

3. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the following annual appropriations and certificates of estimated resources as submitted:

2024-2025 Appropriations
2024-2025 Certificate of Estimated Resources

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-14

TCESC CONTRACT

4. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education approves the revised agreement with the Trumbull County Educational Service Center as submitted for the 2024-2025 school year in the amount of \$921,616.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-15

CLASSIFIED SUBSTITUTE WAGE INCREASE

5. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the classified substitute positions being paid at \$10.10 per hour to be increased to \$10.45 per hour effective immediately based upon the Ohio minimum wage as follows:

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SUBSTITUTE HOURLY RATES					
Position	Old Rate	New Rate			
Cafeteria	\$10.10	\$10.45			
Educational Aide	\$10.10	\$10.45			
Secretary	\$10.10	\$10.45			

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-16 DONATIONS

6. Necastro motioned and Kurpe seconded that the Brookfield Board of Education accepts the following generous donations:

Debbie Williams Mageros items for cafeteria used clothing for pantry

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

SUPERINTENDENT'S RECOMMENDATIONS

#24-08-17

MEMORANDUM OF UNDERSTANDING – ALTA CARE GROUP/HEAD START

7. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the memorandum of understanding between Alta Care Group and the Brookfield Local School District as presented to house a Head Start classroom effective August 1, 2024, through July 31, 2025.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

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#24-08-18

RESOLUTION - EMPLOYMENT OF SUBSTITUTE TEACHERS

8. Mihalcin motioned and Kurpe seconded that the Brookfield Board of Education adopts the following resolution regarding the employment of substitute teachers.

WHEREAS, the Brookfield Local School District Board of Education ("Board of Education" or "Board" or "District") anticipates that the District may experience difficulty obtaining substitute teachers; and

WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Education was authorized to establish its own education requirements for individuals to serve as substitute teachers in the District during the 2021-2022, 2022-2023, and 2023-2024 school years; and

WHEREAS, the General Assembly has permanently extended this authority through the enactment of House Bill 33 which is codified in R.C. §3319.102; and

WHEREAS, the Board of Education desires to adopt education requirements for substitute teachers in accordance with the law as a measure to help ensure the availability of a sufficient number of substitute teachers.

NOW, THEREFORE, be it resolved by the Brookfield Local School District Board of Education as follows:

SECTION I

Beginning at the start of the 2024-2025 school year, the Board of Education authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Codes 3301.071, 3319.102, 3319.226, 3319.30, 3319.36, and Chapters 3314 and 3326 Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 – Employment of Substitutes. To be eligible to serve as a substitute in the District, the Board requires that the employee have a high school diploma or equivalent diploma to fulfill the educational requirement.

In addition to fulfilling the educational requirements adopted by the Board, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid, temporary, non-bachelor's degree substitute teaching license or pre-service teacher permit issued by the Ohio Department of Education and Workforce to serve as a substitute teacher in the District.

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SECTION II

It is found and determined that all formal action of this Board concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-19

JUNIOR ACHIEVEMENT OF MAHONING VALLEY AGREEMENT

9. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the agreement between Junior Achievement of Mahoning Valley and the Brookfield Board of Education to provide instruction in free enterprise, including work readiness, entrepreneurship, and financial literacy. The agreement is effective for the 2024-2025 school year at no cost to the district.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-20

IN-SCHOOL SUSPENSION TEACHER

10. Mihalcin motioned and Necastro seconded that the Brookfield Board of Education approves a one-year limited contract for **Charles Valot** for the position of In-School Suspension Teacher effective at the start of the 2024-2025 school year at an hourly rate of \$27.04*.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-21

LANE CHANGES

11. Necastro motioned and Sydlowski seconded that the Brookfield Board of Education approves the salary lane changes of the following certificated employees to be effective at the start of the 2024-2025 academic school year:

Mary Arp

HS Teacher

\$80,019.41 (M+15, Step 30)

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Jessica Flanagan Elementary Teacher \$69,659.75 (M+30, Step 12)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-22

MATERNITY LEAVE

12. Kurpe motioned and Necastro seconded that the Brookfield Board of Education approves the maternity leave request of **Megan Frayer**, Grade 4 Teacher, from approximately October 11, 2024, with a return date of January 6, 2025, pending doctor's release.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-23

EXTENDED TIME ALLOCATION FOR 2024-2025 SCHOOL YEAR

13. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the extended time allocation for the 2024-2025 school year for the following certificated employees:

Lynn Pegg 10 extended days = \$ 3,394.67 Heather Huff 10 extended days = \$ 4,499.91 Daniel Madeline 10 extended days = \$ 4,065.71 Danielle Buie 10 extended days = \$ 2,151.27 Salim Sayers 10 extended days = \$ 3,967.02 Joseph Meyer 3 extended days = \$ 1,107.21

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-24

2024-2025 SCHOOL HANDBOOKS

14. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education approves the 2024-2025 school handbooks for Brookfield Elementary School, Brookfield Middle School, and Brookfield High School. These handbooks are available in the Board office, on the school website, and in each building.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

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Nays: None Motion Carried

#24-08-25

HIGH SCHOOL FEES FOR 2024-2025

15. Kurpe motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2024-2025 fees for Brookfield High School:

Art Course	\$10 per semester
Biology	\$15
Chemistry	\$15
English	Fee based on supplies/paperback books
Graduate Transcripts	\$ 7
Human Physiology	\$15
Physics	\$15
Go-Green Science	\$10
Forensic Science	\$10
Senior Class	\$70
Student Parking	\$25

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-26

BUS ROUTES

16. Sydlowski motioned and Mihalcin seconded that the Brookfield Board of Education approves the 2024-2025 transportation schedule of bus routes and times as submitted by Carla Stearns, Transportation Supervisor. This information is on file in the transportation office.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-27

FOOTBALL STADIUM CLEANUP

17. Necastro motioned and Kurpe seconded that the Brookfield Board of Education approves the hiring of the high school cross country team to clean the football stadium after each game during the 2024 football season. They will be supervised by Ken Forsythe, Athletic Director. Cost per cleanup is \$100.

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Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-28

TCESC SUBSTITUTES

18. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education approves the utilization of the certified and classified substitution list provided by the Trumbull County Educational Service Center (TCESC). This list includes certified and classified (educational aides) individuals as substitutes on an on-call basis for the 2024-2025 school year*.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-29

2024-2025 SUPPLEMENTAL CONTRACTS

19. Sydlowski motioned and Kurpe seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contracts for the individuals listed below as per Board policies, rules, and regulations*:

Erika Scott	Art Club (HS)	\$1,250 (Step 2)
Erika Scott	Art Club (MS)	\$1,250 (Step 2)
Tim Reinsel	Drone Racing Coach	\$1,429 (Step 4)
Tim Reinsel	eSports Coach	\$1,250 (Step 2)
Josy Chu	eSports Coach	\$1,250 (Step 2)
Jennifer Schultz	SADD Advisor (HS)	\$1,072 (Step 4)
Jennifer Schultz	Senior Class Advisor	\$1,786 (Step 6)
Tim Reinsel	STEM/Science Advisor (HS)	\$1,429 (Step 4)
Tabitha Majovsky	Resident Educator Mentor	\$ 500 stipend
Joseph Meyer	Resident Educator Mentor	\$ 500 stipend

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

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#24-08-30

2024-2025 SUPPLEMENTAL CONTRACT

20. Mihalcin motioned and Sydlowski seconded that the Brookfield Board of Education approves the following 2024-2025 supplemental contract for the individual listed below as per Board policies, rules, and regulations*:

Taralee Johnson Asst. Volleyball Coach \$0 (Volunteer)

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

#24-08-31

TITLE I PARENT INVOLVEMENT POLICY

21. Necastro motioned and Kurpe seconded that the Brookfield Board of Education adopts the following Title I annual policy for the 2024-2025 school year*:

The Brookfield Local School District ensures that parents of students receiving Title I services have the opportunity and are encouraged to participate in the design and implementation of the program through participation and involvement in school and district activities.

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning
- All parents are encouraged to be actively involved in their child's education at school
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- The carrying out of other activities such as those described below
- Informing each child's parents of specific instruction objectives through curriculum maps
- Regular progress reports
- Personal conferences
- Providing suggestions and materials for parents to help at home
- Providing timely response to parent concerns, suggestions, and recommendations
- Parent questionnaires on planning, development, design and the implementation of the
 Title I program
- Other activities as appropriate

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The Brookfield Local School District believes that parent involvement in their child's education is a critical component of the child's success in school.

The district is committed to the following:

- The school district will involve parents in the joint development of its districtwide parental involvement plan.
- The school district will involve parents in the process of school review and improvement.
- The school district will provide the necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.
- The school district will coordinate and integrate parental involvement strategies with parental involvement strategies under the following other programs.
- The school district will conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement and to revise, if necessary (and with the involvement of parents), its parental involvement policies.
- The school district will build the schools' and parent's capacity for strong parental involvement in order to ensure effective involvement of parents, and to support a partnership among the school, parents, and the community to improve student academic achievement through the following activities specifically described below.
- The school district will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph –
 - the State's academic content standards,
 - o the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,

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- the requirements of Part A,
- o how to monitor their child's progress, and
- o how to work with educators.
- The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.
- The school district will, with the assistance of its schools and parents, educate its
 teachers, pupil services personnel, principals and other staff in how to reach out to,
 communicate with, and work with parents as equal partners, in the value and utility of
 contributions of parents; and in how to implement and coordinate parent programs and
 build ties between parents and schools.
- The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Help Me Grow, Home Instruction Programs for Preschool Youngsters, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents to more fully participate in the education of their children.
- The school district will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

This districtwide Parental Involvement Policy has been developed jointly and agreed upon with parents of children participating in Title I, Part A programs.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

BOARD OF EDUCATION RECOMMENDATIONS

#24-08-32

EXECUTIVE SESSION

XII. Necastro motioned and Mihalcin seconded that the Brookfield Board of Education adjourns to Executive Session for the purpose of:

^{*&}quot;...in compliance with Board policies, salary schedules, and the posting and bid procedures according to the Master Agreement between the Board and the BFT/BASE. Employment is conditioned upon receipt of satisfactory BCI and FBI criminal records checks as per Board policies, rules and regulations."

- _____1. **To Consider Personnel Matters** considering the (select one or more) appointment, employment, dismissal, discipline, demotion, or compensation of an employee or official of the school district.
- 2. To Consider the Purchase or Sale of Property considering the (select one) purchase of property for School District purposes or sale of property at competitive bidding since disclosure at this time would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest.
- <u>X</u> 3. **To Consult with Legal Counsel** meeting with Board Legal Counsel to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.
- 4. **To Discuss Negotiations or Collective Bargaining** (select one or more) prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.
- _____5. To Discuss Matters Required to be Kept Confidential by Federal or State Law considering matters required to be kept confidential by federal law or regulations or state statutes.
- _____6. To Discuss Security Arrangements or Emergency Response Protocols of the District discussing details relative to the security arrangements and emergency protocols for the School District, which, if otherwise disclosed, could jeopardize the security of the School District or Board.

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

Adjourn to Executive Session. Time: 6:36 p.m.

Return from Executive Session. Time: 7:39 p.m.

XIII. Adjourn Board Meeting. Time: 7:40 p.m.

Moved by Necastro, Seconded by Mihalcin

Ayes: Bonekovic, Kurpe, Mihalcin, Necastro, Sydlowski

Nays: None Motion Carried

The next meeting of the Board will be held in the Board office on Wednesday, September 18, 2024, in the George Economides Meeting Room.

TG/dd

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Enclosures dd/word/board mtgs 2024 Aug Mtg

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